



THE SECRETARY OF HEALTH AND HUMAN SERVICES  
WASHINGTON, D.C. 20201

CHARTER

NATIONAL VACCINE ADVISORY COMMITTEE

Purpose

The Secretary of Health and Human Services is mandated under Section 2105 of the Public Health Service Act (42 U.S. Code 300aa-1) to establish a National Vaccine Program to achieve optimal prevention of human infectious diseases through immunization and to achieve optimal prevention against adverse reactions to vaccines. The National Vaccine Advisory Committee shall advise and make recommendations to the Director of the Program on matters related to the Program responsibilities.

Authority

42 U.S. Code 300aa-5, Section 2105 of the Public Health Service Act as amended by Public Law 99-660. The Committee is governed by the provisions of Public Law 92-463 (5 U.S.C. App. 2), which sets forth standards for the formation and use of advisory committees.

Function

The National Vaccine Advisory Committee shall:

- (1) study and recommend ways to encourage the availability of an adequate supply of safe and effective vaccination products in the States,
- (2) recommend research priorities and other measures the Director of the Program should take to enhance the safety and efficacy of vaccines,
- (3) advise the Director of the Program in the implementation of sections 2102, 2103, and 2104, and
- (4) identify annually for the Director of the Program the most important areas of government and non-government cooperation that should be considered in implementing sections 2102, 2103, and 2104.

Structure

The Committee shall consist of 13 members including the chair. Members and chair shall be appointed by the Director of the Program, in consultation with the National Academy of Sciences, from among individuals who are engaged in vaccine research or the

manufacture of vaccines or who are physicians, members of parent organizations concerned with immunizations, or representatives of State or local health agencies, or public health organizations; and five nonvoting ex-officio members as follows: Director, National Institutes of Health; Commissioner, Food and Drug Administration; Director, Centers for Disease Control; Agency Director for Health, Agency for International Development; and Deputy Assistant Secretary for Professional Affairs and Quality Assurance, Office of the Assistant Secretary for Health, Department of Defense (or designees of such offices).

Members shall be invited to serve for overlapping four year terms, except that any member appointed to fill a vacancy for an unexpired term shall be appointed for the remainder of such term. A member may serve after the expiration of the member's term until a successor has taken office. Terms of more than two years are contingent upon the renewal of the Committee's charter by appropriate action prior to its expiration.

Subcommittees composed of members of the parent committee may be established. The Department Committee Management Officer will be notified upon establishment of each subcommittee, and will be provided information on its name, membership, function, and estimated frequency of meetings.

Management and support services shall be provided by the Office of the National Vaccine Program, Office of the Assistant Secretary for Health.

### Meetings

Meetings shall be held approximately four times a year at the call of the chair with the advance approval of a Government official who shall also approve the agenda. A Government official shall be present at all meetings.

Meetings shall be open to the public except as determined otherwise by the Secretary; notice of all meetings shall be given to the public.

Meetings shall be conducted, and records of the proceedings kept, as required by applicable laws and Departmental regulations.

### Compensation

Members who are not full-time Federal employees shall be paid at the rate of \$150 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations.

Annual Cost Estimate

Estimated annual cost for operating the Committee, including compensation and travel expenses for members but excluding staff support, is approximately \$40,640. Estimate of annual person-years of staff support required is .76, at an estimated annual cost of \$23,050.

Reports

An annual report shall be submitted to the Secretary and the Director, National Vaccine Program no later than September 30 of each year, which shall contain as a minimum a list of members and their business addresses, the Committee's functions, dates and places of meetings, and a summary of Committee activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

Duration

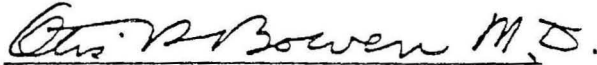
Continuing.

The charter for this Committee shall terminate two years from the date of approval.

APPROVED:

JUL 30 1987

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Date

  
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Otis R. Bowen, M.D.  
Secretary